



# AGENDA

## Skagit 911

### Board of Directors



**Date:** May 8th, 2024  
12:00 pm – 1:30 pm

**Location:** Commissioners' Hearing Room  
Mount Vernon, WA

**Meeting called by:** Skagit 911

**Chair:** Julia Johnson

Agenda Item	Staff Contact	Requested Action	Voting Members
<b>A. CALL TO ORDER</b> 1. Introductory Remarks 2. Approval of Minutes 3. Public Comments	Chair	NA	<b>Matt Miller, Mayor</b> City of Anacortes
	Chair	Approval	<b>Bill Aslett, Mayor</b> City of Burlington
<b>B. EXECUTIVE SESSION</b> 1. Negotiations	H. Rasmussen	NA	<b>Marla Reed, Mayor</b> Town of Concrete
			<b>Marna Hanneman, Mayor</b> Town of La Conner
<b>C. CONSENT AGENDA</b> 1. Accounts Payable 2. Payroll	K. Brisson	Approval	<b>Peter Donovan, Mayor</b> City of Mount Vernon
	K. Brisson	Approval	<b>Julia Johnson, Mayor (Chair)</b> City of Sedro-Woolley
<b>D. OLD BUSINESS</b> 1. None			<b>Peter Browning, Commissioner</b> Skagit County
			<b>Lisa Janicki, Commissioner (Vice Chair)</b> Skagit County
<b>E. NEW BUSINESS</b> 1. Executive Director Job Description 2. Policy – Mission/Vision Statement 3. Policy – Guiding Principles 4. Authority to Sign Contract for Executive Recruitment Search	H. Steffensen	Approval	<b>Ron Wesen, Commissioner</b> Skagit County
	H. Steffensen	Approval	
	H. Steffensen	Approval	
	Board of Directors	Approval	
<b>F. INFORMATION ONLY</b> 1. Strategic Plan Status Update 2. Operations Update 3. Technical Services Report 4. Director's Report 5. Law/Fire-EMS Updates	H. Rasmussen	Informational	<b>Josh Carpenter, Chief</b> Fire District 8
	M. Rodenberger	Informational	<b>Dan McIlraith, Chief</b> Sedro-Woolley PD
	M. Voss	Informational	<b>Mandy Bates, Mayor</b> Town of Hamilton
	H. Rasmussen	Informational	
	Law/Fire-EMS Reps	Informational	<b>Eddie Hills, Mayor</b> Town of Lyman
<b>G. ADJOURN</b>			

#### Non-Voting Members

**Staff:**  
Helen Rasmussen, Director, Skagit 911  
Mindy Rodenberger, Operations Manager, Skagit 911  
Mike Voss, Technical Services Manager, Skagit 911  
Tiffany Beisler, Deputy Operations Manager, Skagit 911  
Kalie Brisson, Accounting Administrator, Skagit 911  
Krista McCamish, Executive Assistant, Skagit 911  
Heather Steffensen, HR Coordinator, Skagit 911

**Required Quorum is five (5) Voting Board Members**

*Meetings occur on the odd months, starting in January, on the second Wednesday at 12:00pm in the Skagit County Commissioner's Hearing Room.*