



AGENDA

Skagit 911

Board of Directors



Date: September 11th, 2024
12:00 pm – 1:30 pm

Location: Commissioners' Hearing Room
Mount Vernon, WA

Meeting called by: Skagit 911

Chair: Julia Johnson

Agenda Item	Staff Contact	Requested Action	Voting Members
A. CALL TO ORDER			
1. Introductory Remarks (1 min)	Chair	NA	Matt Miller, Mayor City of Anacortes
2. Approval of Minutes (1 min)	Chair	Approval	Bill Aslett, Mayor City of Burlington
3. Public Comments (3 mins)	Chair	NA	Marla Reed, Mayor Town of Concrete
B. EXECUTIVE SESSION			
1. CBA Negotiations (15 mins)	H. Rasmussen	Informational	Marna Hanneman, Mayor Town of La Conner
C. CONSENT AGENDA (1 min)			
1. Accounts Payable	K. Brisson	Approval	Peter Donovan, Mayor City of Mount Vernon
2. Payroll	K. Brisson	Approval	Julia Johnson, Mayor (Chair) City of Sedro-Woolley
D. OLD BUSINESS			
1. Skagit 911's 2024-2026 CBA (1 min)	H. Rasmussen	Approval	Peter Browning, Commissioner Skagit County
E. NEW BUSINESS			
1. Budget Process Guideline (3 mins)	K. Brisson	Approval	Lisa Janicki, Commissioner (Vice Chair) Skagit County
2. IT Specialist Lead Retirement (2 mins)	M. Voss	Informational	Ron Wesen, Commissioner Skagit County
3. Network Engineer Job Description (5 mins)	H. Steffensen	Approval	
4. PTE Desktop Technician to FTE (5 mins)	M. Voss	Approval	
5. Staffing Shortage (10 mins)	M. Rodenberger	Informational	
6. 2025 Budget (20 mins)	K. Brisson	Approval	
7. Budget Suppl – Emer. Replacement (3 mins)	M. Voss	Approval	
F. INFORMATION ONLY			
1. Executive Director Hiring Update (5 mins)	H. Steffensen	Informational	
2. CAD Transition (5 mins)	H. Rasmussen	Informational	
3. Strategic Plan Status Update (5 mins)	H. Rasmussen	Informational	
4. Operations Update (1 min)	M. Rodenberger	Informational	
5. Technical Services Report (1 min)	M. Voss	Informational	
6. Director's Report (1 min)	H. Rasmussen	Informational	
7. Law/Fire-EMS Updates (1 min)	Law/Fire-EMS Reps	Informational	
G. ADJOURN			

Required Quorum is Five (5) Voting Board Members

Non-Voting Members	
Josh Carpenter, Chief	Fire District 8
Dan McIlraith, Chief	Sedro-Woolley PD
Mandy Bates, Mayor	Town of Hamilton
Eddie Hills, Mayor	Town of Lyman

Staff:
Helen Rasmussen, Director, Skagit 911
Mindy Rodenberger, Ops Manager, Skagit 911
Mike Voss, Tech Services Manager, Skagit 911
Tiffany Beisler, Deputy Ops Manager, Skagit 911
Kalie Brisson, Accounting Administrator, Skagit 911
Krista McCamish, Executive Assistant, Skagit 911
Heather Steffensen, HR Coordinator, Skagit 911

Meetings occur on the odd months, starting in January, on the second Wednesday at 12:00pm in the Skagit County Commissioner's Hearing Room.

